

Job Description

Job Summary:

The Caregiver will be a front-line position acting as a representative of the organisation and providing the services offered by the company. The Caregiver duties are not limited to those listed as the position has a wide scope of duties at times dependent on the client and always under the auspices of the company. The Caregiver will mostly work independently of co-workers or supervisors and therefore must balance good judgement and initiative along with the policies of the company. Every Caregiver will be monitored by the Clinical Coordinator.

It should be noted that emphasis is for the Caregiver to involve in following duties for the client

- Monitors patient condition by observing the physical and mental condition, intake and output, and exercise.
- Assists patients by providing personal services, such as bathing, dressing, and grooming.
- Helps patients care for themselves by teaching the use of cane or walker, special utensils to eat, special techniques and equipment for personal hygiene.
- The caregiver should help the patient to lift, turn, and reposition the patient; advising on nutrition, cleanliness.
- The caregiver should record the patient information by making entries in the patient journal; notifying clinical coordinator.
- The Caregiver may also accompany the patient to appointments or day to day activities providing a helping hand.
- The caregiver should maintain a safe, secure, and healthy patient environment by following as prescribed standards and procedures; maintaining security precautions; following prescribed dietary requirements and nutrition standards by the clinical coordinator.
- The caregiver should protect the home care company by adhering to professional standards, home care policies and procedures, state, and local requirements.
- The caregiver should not agree to perform the domestic work at the client's place. If any clients requests, then the caregiver should escalate it to the clinical coordinator.

Work Hours:

This position may require various shifts at various times including Day, Nights, and live in care in one or more workplaces. According to the requirements of the clients.

Qualifications:

- Current NSDC training certificate in GDA, HHA and Bedside Assistant.
- Ability to work independently.
- Excellent communication and listening skills.
- Compassionate, patient and caring nature.
- Able to work in a stressful environment.
- Must be physically and mentally fit to handle the demands of caregiving.

Place of Employment:

Client homes, Senior Citizens Centers or Old Age Homes or in Hospitals till the client gets a discharge.

Accountability:

The caregiver will be accountable to the HR, Clinical Operations team, to all the assigned reporting managers of the company.

Documents Required: ID Proof, Address proof, NSDC Certificate, 6 Passport size Photos and Police verification.

General Notes:

- Personal grooming, you must be appealing in terms of hygiene and cleanliness.
- The Caregiver will be required to maintain a safe working environment for themselves and their clients.
- There may be emergency situations where the Caregiver will have to react quickly with sound judgement required or call clinical coordinator.
- The scope of duties described in this document may not include all duties to be performed by the Caregiver and is subject to change seek permission or consent before performing any activities.